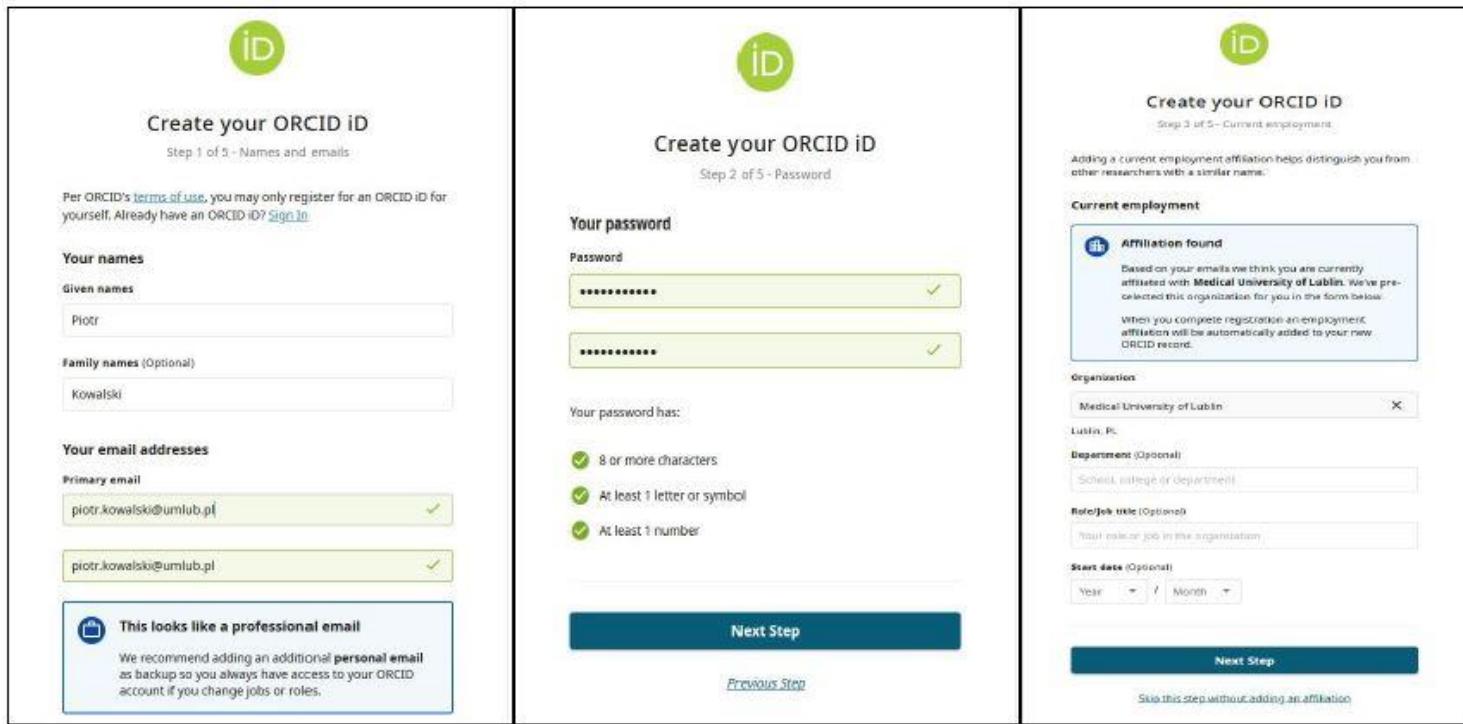


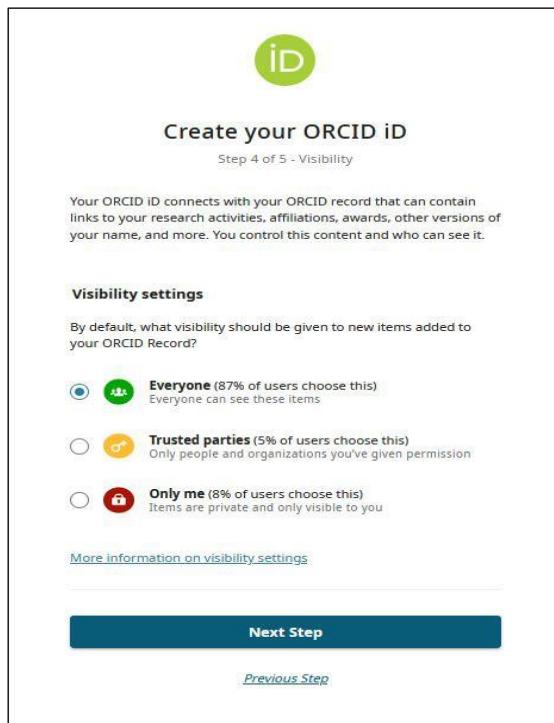
Creating an ORCID ID

1. Open the website <https://orcid.org/register>
2. Complete the registration form.



The image shows three panels of the ORCID registration interface.
Panel 1: Step 1 of 5 - Names and emails. It asks for 'Your names' (given name: Piotr, family name: Kowalski) and 'Your email addresses' (primary email: piotr.kowalski@umlub.pl, backup email: piotr.kowalski@umlub.pl). A note says it looks like a professional email.
Panel 2: Step 2 of 5 - Password. It asks for a password (two fields showing '*****') and shows a password strength meter: 8 or more characters, at least 1 letter or symbol, and at least 1 number.
Panel 3: Step 3 of 5 - Current employment. It asks for 'Current employment' with 'Affiliation found' (Medical University of Lublin, Lublin, PL). Fields for 'Organization', 'Department (Optional)', 'Role/Job title (Optional)', and 'Start date (Optional)' are shown.
A 'Next Step' button is at the bottom of each panel, and a 'Previous Step' link is at the bottom of the middle panel.

Choose your visibility settings. **Everyone** is the preferred choice as it allows all site visitors to see your profile and content.



The image shows the 'Create your ORCID ID' interface, Step 4 of 5 - Visibility. It explains that your ORCID ID connects with your ORCID record.
The 'Visibility settings' section shows three options:
1.  **Everyone** (87% of users choose this) - Everyone can see these items.
2.  **Trusted parties** (5% of users choose this) - Only people and organizations you've given permission.
3.  **Only me** (8% of users choose this) - Items are private and only visible to you.
A link 'More information on visibility settings' is provided.
A 'Next Step' button is at the bottom, and a 'Previous Step' link is at the bottom of the page.

Check the required agreements and click **Complete registration**.

Create your ORCID iD
Step 5 of 5 - Terms and conditions

Tips & features email
We occasionally send out an email with information on new features and tips for getting the best out of your ORCID record.

I'd like to receive the ORCID tips & features email

Terms of Use

I consent to the [privacy policy](#) and [terms of use](#) and agree to my data being publicly accessible where marked as "Visible to Everyone".

I consent to my data being processed in the United States. [More information on how ORCID process your data.](#)

I'm not a robot  reCAPTCHA
Privacy • Terms

Complete registration

[Previous Step](#)

3. Check your e-mail to see if you have received the confirmation message. Open the message and click **Verify your email address**.
4. Once you log in to the newly created account, you will notice **your ORCID ID** in the top left corner.



5. Under the **Employment** tab, click **edit** to add your workplace affiliation.

Activities

Employment (1)

Medical University of Lublin: Lublin, PL

Everyone

Source: 

6. In the **Department** field, enter your affiliation according to the current Rector's Statement and set **Visibility** to **Everyone**. Click **Save changes**.

Employment

* Required information

Organization

Organization *
Medical University of Lublin

Identify as: Medical University of Lublin

City *
Lublin

Region, State or County

Country or location *
Poland

Employment details

Department
nd Department of General and Pediatric Ophthalmology

Role/title

Start date
Year Month Day

End date

Visibility

Save changes **Cancel**

Please contact the MUL Library in case of problems with creating and setting up an ORCID ID:

Bibliometrics and Academic Evaluation Department

tel.: 81 448 58 18, 81 448 58 20

e-mail: orcid@umlub.edu.pl